

July 21, 2020

Dear Montessori Families,

Mr. Kydd and I are pleased to be in contact with you to share the preparations that are in place for our return to school on Wednesday, August 26<sup>th</sup>. The well-being of our students and staff are of utmost importance and we are doing everything possible to provide a clean and safe school environment. Below are new procedures we will be following; please understand these are evolving and changing and the key to our continued success will be flexibility.

- Lower and Upper Elementary students must wear a mask in school, including on the bus. Students will be escorted outside several times during the day for mask breaks; please practice wearing a mask with your child.
- Students will remain with their classmates the entire school day.
- Music, Gym, Art, Library and Computer Science will be taught outdoors or in the students' classroom. Specials will rotate weekly.
- We have hired an additional half time social worker, Ms. Jessica Casseus.
- During recess, each classroom will have a designated outside area that will rotate weekly.
- Each hallway and stairwell will have clear signage marking one-way foot traffic patterns.
- Student belongings will be kept in their individual cubby, one student at a time will be allowed in the cubby area.
- Several classrooms have bathrooms within their class; classrooms without a bathroom will have a bathroom specifically assigned to their class.
- Morning carpool arrival will be at back door and each bus will drop off in front of the school.
- Upon arrival each student and staff member will sanitize hands at front and back door entrances.
- Hand washing breaks will be provided throughout the day. Please practice proper handwashing with your child (20 seconds).
- While preparing for dismissal, Upper Elementary students will remain in their classrooms, Primary will be grouped by class in five separate locations in the Multi-Purpose Room, and Lower Elementary will be grouped by class in five separate locations in the gym.
- Each student will have their own electronic device, and their own individual work bin or zip lock bag with their materials.
- We have purchased more single and double tables for students to be spaced out in our classrooms.
- We have obtained an outside storage container for classroom furniture that is not used, which will allow for more space in classrooms.
- Water fountains have been turned off. Students should bring water bottles that can be refilled in each classroom's sink and we are currently receiving cost estimates to install water bottle filling stations.
- Before and After Care will continue with all of the above procedures.
- Parent meetings will be conducted via telephone or video conference.
- No visitors will be allowed in the building.
- We will have an additional custodian during the day.

With patience and gratitude,

Dr. Napoleone, Mr. Kydd and the entire MMS Faculty