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LONNIE BURT, MS, RD, CD-N, SENIOR DIRECTOR  
FOOD & CHILD NUTRITION SERVICES

DR. LESLIE TORRES-RODRIGUEZ, ED.D  
SUPERINTENDENT

Dear Parents and Students,

The Food & Child Nutrition Services Department at Hartford Public Schools recently purchased a new computerized Point of Sale (POS) system that will be utilized by CREC Montessori effective **Wednesday, September 13, 2017.**

For students that do not qualify for free meals, we strongly recommend parents/guardians deposit money into the student's account via MySchoolBucks. **Please note: Parents who have previously used MySchoolBucks.com must create a new MySchoolBucks account for the 2017-2018 academic year.** The system is quite flexible and students can still pay in cash. If your student has qualified for free or reduced meal prices, this information is noted in the system, and the meal will be processed just as it is for all other students without any special indication to the students.

If you would like to complete a Free & Reduced Meal Application, please visit your school to obtain a copy of the form. Please note that an online application is coming soon, and parents will be notified once that option is made available.

If a student's meal account gets low, our staff will remind them. If the student forgets his or her money, it will allow a negative balance up to \$10.00 for full pay and \$4.00 for reduced price students.

Money in the student's meal account at the end of the school year will be carried over to the next school year unless a request for a refund is sent in writing to the Food Service office.

If you have any questions regarding the new process, please contact Aleris E. Rolon at 860-695-8627 or [aleris.rolon@hartfordschools.org](mailto:aleris.rolon@hartfordschools.org).

Sincerely,

Lonnie Burt, MS, RD, CD-N  
Food and Child Nutrition Senior Director